



Welcome to Brookwood!

The Brookwood Subdivision Filing No. 1 Homeowners Association congratulates you on the purchase of your new home and welcomes you to the community! To assist you in making yourself at home please review the following information. Understanding the Association and its role will only enhance your ownership experience. It is also important to review and become familiar with the Association's governing documents.

Association Role

As part of the Association you are an automatic member of the community. As stated in your closing documents, assessments are due to the Association.

The Brookwood Assessment covers services that apply only to the Brookwood Subdivision, such as landscape maintenance, snow removal, trash service and maintenance and repair of all common area elements. Association insurance and common area utilities are also included.

Assessment Payments

As a resident of the Brookwood Subdivision Filing No. 1 Homeowners Association, you will be paying quarterly assessments to the Association. The quarterly assessments are \$195.00, beginning January, 2017. Coupons are mailed out in December of each year. ***If you have moved in after January 1, 2017, please visit the website www.brookwoodsubdivisionhoa.com to download your coupons.***

Important Contact Information

Teleos Management Group professionally manages the Brookwood Subdivision Association. Your community manager is Angela Elliott at angela@teleos-

services.com. To better assist homeowners, you may reach client services and billing at 720-498-6771, or by email at donna@teleos-services.com.

Attached is a Data Sheet for you to complete and return to our office. The form helps us to serve you more efficiently and expeditiously.

Trash Service

Homeowners receive trash service on Friday of each week and recycling services every other week. Please visit the website for the Trash service calendar. Trash must be curbside no later than 7:00 am. This service is included in your quarterly assessment.

Community Website

The website for the community is www.brookwoodsubdivision.hoa.com.

Angela Elliott

Teleos Management Group

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